

Checklist for Assessing Journal Authenticity

Journal/Publisher Name: _____

1. Initial Contact		
How did you first hear of the journal/publisher?	<input type="checkbox"/> Email solicitation <input type="checkbox"/> Searched online <input type="checkbox"/> Colleague recommendation <input type="checkbox"/> Other: _____	
2. Editorial Board		
	Yes	No
Is an actual person identified as the editor?	<input type="checkbox"/>	<input type="checkbox"/>
Is the editor's contact information AND affiliation listed?	<input type="checkbox"/>	<input type="checkbox"/>
Is an editorial board listed?	<input type="checkbox"/>	<input type="checkbox"/>
What is the make-up of the editorial board (# of members, affiliations, degrees)?		
Are the members of the editorial board/staff from the same country or institution?	<input type="checkbox"/>	<input type="checkbox"/>
3. Contact Information		
What type of contact information is provided on the website? <i>Check all that apply</i>	<input type="checkbox"/> Web form <input type="checkbox"/> Email address <input type="checkbox"/> Physical mailing address <input type="checkbox"/> Other: _____	
If an email address is provided, is it a Yahoo, Gmail, or other free email client?	<input type="checkbox"/>	<input type="checkbox"/>
4. Journal Information		
Does the journal list an ISSN number on the website? Verify the ISSN in Ulrich's Periodical Directory from OU Libraries	<input type="checkbox"/>	<input type="checkbox"/>
List the resources that the journal claims it is indexed in.		
Is the journal included in the Directory of Open Access Journals (DOAJ)? Verify by searching DOAJ	<input type="checkbox"/>	<input type="checkbox"/>
5. Publication Process		
Are author fees explicitly stated (\$ amount)?	<input type="checkbox"/>	<input type="checkbox"/>
What is the average time from submission to publication?		
Is a peer review process described (not just stated)?	<input type="checkbox"/>	<input type="checkbox"/>
Does the journal boast 'fast track publication' and charge an additional fee?	<input type="checkbox"/>	<input type="checkbox"/>
Does the journal require transfer of your copyright?	<input type="checkbox"/>	<input type="checkbox"/>

